

CONSULTANCY TO DEVELOP STRATEGIC PLAN

CALL FOR EXPRESSION OF INTEREST

1.0 Introduction

1.1 About Civic Freedoms Forum (CFF)

Civic Freedoms Forum (CFF) was founded in October, 2021 as a platform comprised of civil society organizations (CSOs) operating at national level with a track record and commitment to the protection of human rights, civil liberties, and democracy. CFF seeks to consolidate civic actions for the advancement and protection of human rights, civil liberties, and democracy by strengthening civil society actions and resilience through collective protection. CFF believes that if that the building blocks to realization of civil liberties in Kenya include capacity building of civic actors through consolidation of resources and resilience and collective action. See more at www.cff.or.ke

Early this year, the CFF members developed a strategy document (2022-2024) to support its operations. The document shows departure from the traditional programming to joint and collective interventions to improve realization of the goal. To further provide a robust roadmap for operation, CFF seeks a consultant to develop a strategic Plan (2023-2027).

2.0 Objectives of the Assignment

The main objective of this assignment to develop a strategic Plan (2023-2027) for CFF. Specifically, the consultant will be expected to:

- Use the CFF Strategy Document (2022-2024) and Institutional Budget 2022 as the foundational documents for the development of the Strategic Plan
- Develop a CFF Strategic Plan (2023-2027) complete with M&E Plan and Budget

3.0 Scope and Methodology

The assignment is expected to take ten (10) working days spread within 1 month. Using mostly desk study methodology, the consultant is expected to work remotely. However, the Consultant will be expected to engage the Advisory Board and CFF Secretariat through virtual sessions.

4.0 Deliverables

The consultant will be expected to deliver the following:

- Draft Strategic Plan
- Facilitate an in-person validation workshop for the draft Strategic Plan.

- Produce final CFF Strategic Plan (2023-2027) complete with M&E Plan and Budget

5.0 Experience and Qualifications

In order to be selected for this assignment, the Consultant must possess the following among other Academic and Professional qualifications:

- a) A minimum of a bachelors degree qualification in the field of Social Sciences, Administration, Organizational Development and/ or management or in a related field
- b) Minimum of 8 years of experience developing strategic plans, organisational frameworks, programmes design and logical framework approach, budgeting, monitoring and evaluation;;
- c) Experience in organizational and change management
- d) Good knowledge of the policy/ legislative advocacy field;
- e) Excellent communication and facilitation skills
- f) Strong research and analysis skills both qualitative and quantitative;
- g) Highly motivated and committed to CFF values of Integrity; Solidarity; and Utu

6.0 How to Apply

For consideration for this opportunity, please submit an expression of interest (no longer than 5 pages and inclusive of the proposed budget and CV for the proposed consultant) and at least one sample of similar work by **October 14, 2022 (midnight Nairobi time)** via email to: info@cff.or.ke